

**BUTTE SCHOOLS SELF-FUNDED PROGRAMS**

**BOARD OF DIRECTORS – Employee Benefits and JPA Administration, only**

**May 24, 2022**

**Butte Schools Self-Funded Programs  
500 Cohasset Road, Suite 24  
Chico, California**

**MINUTES**

This meeting was also conducted telephonically via Zoom.

Directors:

<b>Member</b>	<b>Director – Management</b>	<b>Director - Labor</b>
Biggs Unified	Lorelle Mudd	Absent
Butte County Office of Education	Mikeial Williamson	Debbie Haggard
Butte Glenn Community College District	Chris Little	John Soldate
Chico Unified School District	Marie Hartman	Kevin Moretti
Durham Unified	Aimee Beleu	Yolanda Prentice
Gridley Unified	Heather Naylor	Vacant
Manzanita Elementary	Brittany Lobo	Lora Askea
Oroville City Elementary	Andrew James	Carla Held
Oroville Union High	Susan Watts	Chello Metcalf
Palermo Union	Ruthie Anaya	Vacant
Paradise Unified	David McCready	Cynthia Smith

Staff: Christy Patterson.....Executive Director  
Nicole Strauch.....Senior Benefits/Administrative Assistant

**A. CALL TO ORDER**

President Ruthie Anaya called the meeting to order at 2:02 p.m.

**B. INTRODUCTIONS**

No introductions were needed.

**C. ROLL CALL AND DECLARATION OF A QUORUM**

Executive Director Christy Patterson conducted a roll call and declared that a quorum of directors and votes was present with a total of 16 of 20 directors and 68 of 75 weighted votes.

D. AGENDA

Motion: Approved as presented.		Directors	Votes
	Yes	16	68
Made by: Kevin Moretti	No	0	0
Seconded by: Carla Held	Absent	4	7
Motion passed by voice vote of the directors present.			

E. PUBLIC COMMENTS

There were none.

F. CLOSED SESSION

President Anaya moved the meeting to closed session at 2:06 p.m. to discuss Public Employee Performance Evaluation (Government Code Section 54957): Executive Director; and Conference with Labor Negotiators (Government Code Section 54957.6): Agency Representative, Christy Patterson, Executive Director; Unrepresented Employee: Senior Benefits / Administrative Assistant

*Cynthia Smith, Lora Askea and Yolanda Prentice joined the meeting at 2:30 p.m.*

President Anaya returned the meeting to open session at 2:45 p.m. and reported the following action had been taken in closed session:

Motion: Update Exhibit 1, Policy 3.3, by 2.64% effective July 1, 2022 and 2.58% effective July 1, 2023.		Directors	Votes
	Yes	19	73
Made by: Kevin Moretti	No	0	0
Seconded by: Debbie Haggard	Absent	1	1
Motion passed by voice vote of the directors present.			

Motion: Approve job description and salary schedule for Employee Benefits Manager and reclassify Nicole Strauch as Employee Benefits Manager effective July 1, 2022		Directors	Votes
	Yes	19	73
Made by: Chris Little	No	0	0
Seconded by: Kevin Moretti	Absent	1	1
Motion passed by voice vote of the directors present.			

H. DISCUSSION/ACTION ITEMS

1. Adopt Revised Policy 3.3, Salary and Benefits for Employees Not Subject to an Employment Contract

Motion: Adopt as presented with Exhibit 1 including 2.64% increase July 1, 2022 and 2.58% increase July 1, 2023 and a schedule for Employee Benefits Manager.		Directors	Votes
	Yes	19	73
Made by: Chris Little	No	0	0
Seconded by: Heather Naylor	Absent	1	1
Motion passed by voice vote of the directors present.			

2. Adopt Budget, 2022-23

Motion: Adopt as presented.		Directors	Votes
	Yes	19	73
Made by: Marie Hartman	No	0	0
Seconded by: Kevin Moretti	Absent	1	1
Motion passed by voice vote of the directors present.			

3. Election of Executive Committee Members effective July 1, 2022:

Motion: Elect Andrew James, President; Ruthie Anaya, Vice-President; Heather Naylor, Secretary; and Chris Little, Treasurer for terms July 1, 2022- June 30, 2024		Directors	Votes
	Yes	19	73
Made by: Mikeial Williamson	No	0	0
Seconded by: Carla Held	Absent	1	1
Motion passed by voice vote of the directors present.			

Motion: Elect Shawna Hutsell as member of Executive Committee effective July 1, 2022 through term end on June 30, 2023		Directors	Votes
	Yes	19	73
Made by: Chris Little	No	0	0
Seconded by: Marie Hartman	Absent	1	1
Motion passed by voice vote of the directors present.			

At 3:06 p.m., Nicole Henry, Employee Benefits Director, Self-Insured Schools of California (SISC), joined the meeting and the meeting moved to item I.1.c, Executive Director’s Report, Other. Ms. Henry reported on SISC’s selection of BSSP to move to AmeriBen for claims administration and that customer service continues to remain an issue.

1. Consider Operations of Health and Wellness Centers: Mrs. Patterson reviewed the analysis of savings associated with independent operation of the Health and Wellness Centers as well as the opportunity to retain current staff with the proposal. Mrs. Patterson, in response to directors’ inquiry, indicated she did not believe it would negatively impact BSSP staff workloads nor require the need for additional staff. Mrs. Patterson also indicated that Prestige has two staff MDs/DOs who may serve as supervisors to the mid-level providers but noted it could be challenging to find other supervisors if Prestige were to exit the proposed contract.

Motion: Terminate contract with Healthstat/Everside.		Directors	Votes
Made by:	Yes	19	73
Seconded by:	No	0	0
	Absent	1	1
Motion passed by voice vote of the directors present.			

Mrs. Patterson also discussed the possibility of bringing on staff a part-time position provider specializing in women’s health and it was the consensus of directors to pursue that avenue with formal board approval when the proposal is fully developed.

H. CONSENT AGENDA

Motion: Approved as presented.		Directors	Votes
Made by:	Yes	19	73
Seconded by:	No	0	0
	Absent	1	1

I. REPORTS

1. Executive Director’s Report: Mrs. Patterson reviewed the summaries included within the packet for each of the items below.
  - a. Financial Report
  - b. Strategic Action Plan
  - c. Other


I. ITEMS FROM THE DIRECTORS:

There were none.

J. ADJOURNMENT

The meeting adjourned at 3:47 p.m.

Respectfully submitted,

  
Christy R. Patterson  
Executive Director