DIRECTORS:

Member | Director – Management | Director – Labor
---|---|---
Biggs Unified | Pam Ragan | Dave Browning
Butte County Office of Education | Karen Finley | Joe Crispin
Butte-Glenn Community College | Selena Lee (alternate) | John Soldate
Chico Unified | Kevin Bultema | Kevin Moretti
Durham Unified | Ron Sherrod | Jean Murphy Atkins
Gridley Unified | Heather Naylor | Absent
Manzanita Elementary | Absent | Lora Askea
Oroville City Elementary | Andrew James | Carla Held
Oroville Union High | Susan Watts | Absent
Palermo Union | Ruthie Anaya | Absent
Paradise Unified | David McCready | Jan Hillskemper
Thermalito Union | Absent | n/a
Bangor Union Elementary, Feather Falls Union Elementary, Golden Feather Union Elementary, and Pioneer Union Elementary | Absent | Absent

Staff: Christy Patterson.........................Executive Director
Nicole Strauch.........................Senior Benefits / Administrative Assistant

Invited Guests: Christine Kerns..................Alliant Employee Benefits
Leah Ledda..................Alliant Employee Benefits

A. **CALL TO ORDER**

President Ruthie Anaya called the meeting to order at 2:00 p.m.

B. **ROLL CALL AND DECLARATION OF A QUORUM**

Executive Director Christy Patterson conducted a roll call and declared that a quorum of directors and votes was present with a total of 15 directors and 56 weighted votes.
C. AGENDA

<table>
<thead>
<tr>
<th>Motion: Approve agenda as presented.</th>
<th>Directors</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes 14</td>
<td>51</td>
<td></td>
</tr>
<tr>
<td>Made by: Kevin Moretti</td>
<td>No 0</td>
<td>0</td>
</tr>
<tr>
<td>Seconded by: Andrew James</td>
<td>Absent 10</td>
<td>25</td>
</tr>
</tbody>
</table>

Motion passed by unanimous vote of the directors present.

D. PUBLIC COMMENTS

There were none.

E. CONSENT AGENDA

*Heather Naylor and John Soldate joined the meeting at 2:03 p.m.*

<table>
<thead>
<tr>
<th>Motion: Approve agenda as presented.</th>
<th>Directors</th>
<th>Votes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes 16</td>
<td>61</td>
<td></td>
</tr>
<tr>
<td>Made by: Andrew James</td>
<td>No 0</td>
<td>0</td>
</tr>
<tr>
<td>Seconded by: Carla Held</td>
<td>Absent 8</td>
<td>19</td>
</tr>
</tbody>
</table>

Motion passed by unanimous vote of the directors present.

F. REPORT / ACTION ITEMS

1. **Third Party Administrator’s Reports:** There was no separate report.

2. **Consultant’s Report:** Christine Kerns, Alliant Employee Benefits, introduced Leah Ledda who is joining BSSP’s broker/consultant team. Ms. Kerns also provided an update on the Affordable Care Act and use of the Employee Assistance Program (EAP).

*Selena Lee joined the meeting at 2:10 p.m. Joe Crispin joined the meeting at 2:16 p.m.*

3. **Executive Director’s Report**
   a. **Financial Reports as of June 30 and August 31, 2018:** Mrs. Patterson reviewed the unaudited financial statements as of June 30, 2018, as well as those August 31, 2018.
   b. **Open Enrollment Report:** Mrs. Patterson reviewed the reasonably low volume of changes elected by the membership during the 2018 open enrollment period.
   c. **Anthem and Enloe Contract Update:** Mrs. Patterson will communicate with directors via email following with updates following a negotiation session planned for the upcoming Friday or Monday.
G. DISCUSSION / ACTION ITEMS

1. Voluntary Benefits and Open Enrollment Support: Mrs. Patterson reviewed the process to date and Ms. Kerns reviewed the summary and request for proposal process to date.

<table>
<thead>
<tr>
<th>Motion: Executive Committee make a recommendation for a voluntary benefits third party administrator after a review of proposals and demonstrations by finalists.</th>
<th>Yes: 18, No: 0, Absent: 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Made by: Pam Ragan</td>
<td>No: 0, Yes: 16, Absent: 6</td>
</tr>
<tr>
<td>Seconded by: Kevin Moretti</td>
<td>Absent: 6, Yes: 16, No: 2</td>
</tr>
</tbody>
</table>

Motion passed by unanimous vote of the directors present.

2. Health and Wellness Centers: Mrs. Patterson reviewed utilization reports through August, 2018, and reported that two medical doctor candidates had been interviewed. She also reported on future considerations for the Health and Wellness Centers.

3. Utilization of Deficit Restoration Surcharge (7/1/17-9/30/18): Mrs. Patterson reviewed her proposal to retain the deficit restoration surcharge. Some directors emphasized it was important to not lose sight of prior comments that the surcharge would be rebated to the membership if not needed. Others recommended it be retained as working capital for future needs.

<table>
<thead>
<tr>
<th>Motion: Retain deficit restoration surcharge for utilization against future HWC operational fluctuations.</th>
<th>Yes: 16, No: 2, Absent: 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Made by: Pam Ragan</td>
<td>No: 2, Yes: 16, Absent: 6</td>
</tr>
<tr>
<td>Seconded by: Dave Browning</td>
<td>Absent: 6, Yes: 16, No: 2</td>
</tr>
</tbody>
</table>

Motion passed by majority vote.

Jean Murphy Atkins left the meeting at 4:10 p.m.

4. Broker Services Agreement (Benefits Consultant and Broker):

<table>
<thead>
<tr>
<th>Motion: Renew Broker Services Agreement with Alliant Employee Benefits for three years with two 1-year extensions.</th>
<th>Yes: 17, No: 0, Absent: 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Made by: Kevin Bultema</td>
<td>No: 0, Yes: 17, Absent: 7</td>
</tr>
<tr>
<td>Seconded by: David McCready</td>
<td>Absent: 7, Yes: 17, No: 0</td>
</tr>
</tbody>
</table>

Motion passed by unanimous vote of the directors present.

5. Strategic Action Plan

In the interest of time, this item was tabled for a future meeting date.

Jan Hillskemper left the meeting at 4:40 p.m.

6. Annual Self-Evaluation

In the interest of time, this item was tabled for a future meeting date.
7. **Policy Reviews and Revisions**
   a. **Annual Review of Policy 1.15, Conflict of Interest:** No revisions were proposed to the policy.
   b. **Annual Review of Policy 2.2, Investments:** No revisions were proposed to the policy.

H. **ITEMS FROM THE DIRECTORS**

There were none.

I. **CLOSED SESSION**

At 4:41 p.m., President Anaya moved the meeting into closed session for a conference with labor negotiator (Government Code Section 54957.6), with Christy Patterson, Agency Representative, regarding BSSP’s unrepresented employees.

At 4:48 p.m., President Anaya returned the meeting to open session and reported that no action had been taken but that Mrs. Patterson had been directed to update the proposed salary schedule and place revised policy 3.3. on the consent agenda of a future meeting.

*All labor directors and those representing Chico Unified and Butte Glenn Community College District left the meeting at 4:49 p.m.*

J. **DISCUSSION/ACTION ITEMS: PROPERTY AND LIABILITY**

1. **2018/2019 Risk Management Activities:**

   Motion: Provide safety credits for the 2018-19 plan year.

<table>
<thead>
<tr>
<th>Directors</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>8</td>
</tr>
<tr>
<td>Made by:</td>
<td>David McCready</td>
</tr>
<tr>
<td>Seconded by:</td>
<td>Pam Ragan</td>
</tr>
</tbody>
</table>

Motion passed by unanimous vote of the directors present.

K. **ADJOURNMENT**

The meeting adjourned at 4:51 p.m.

Respectfully submitted,

[Signature]

Christy R. Patterson
Executive Director