

BUTTE SCHOOLS SELF-FUNDED PROGRAMS

BOARD OF DIRECTORS

**September 6, 2018
Butte Schools Self-Funded Programs
Chico, California**

MINUTES

This meeting was conducted telephonically.

Directors:

Member	Director – Management
Biggs Unified	Pam Ragan
Butte County Office of Education	Karen Finley
Durham Unified	Ron Sherrod
Gridley Unified	Heather Naylor
Palermo Union	Ruthie Anaya
Paradise Unified	David McCready
Thermalito Union	Greg Blake
Bangor Union Elementary, Feather Falls Union Elementary, Golden Feather Union Elementary, and Pioneer Union Elementary	Absent

Executive

Director: Christy Patterson.....Butte Schools Self-Funded Programs

Andrew James also attended on behalf of Oroville City Elementary School District, however, because that location was not agendized, Mr. James’ did not participate in voting.

A. CALL TO ORDER

President Ruthie Anaya called the meeting to order at 2:03 p.m.

B. ROLL CALL AND DECLARATION OF A QUORUM

Executive Director Christy Patterson conducted a roll call and declared that a quorum of directors and votes was present with a total of 7 directors and 26 weighted votes.

C. AGENDA

Motion: Approve agenda as presented.		Directors	Votes
	Yes	7	26
Made by: Pam Ragan	No	0	0
Seconded by: Heather Naylor	Absent	4	13
Motion passed by unanimous vote of the directors present.			

D. PUBLIC COMMENTS

There were none.

E. DISCUSSION/ACTION

1. Memorandum of Coverage, effective July 1, 2018: Mrs. Patterson reviewed the language in the current Memorandum of Liability Coverage and the referenced forms, noting that the form requiring pre-participation physical examination for athletic competition did not delineate the grades to which it applied; therefore it applied to all grades. There was discussion regarding whether that was the intent of the form or whether it should apply to grades 9-12, only. Directors indicated some district board policies required pre-participation physical examinations of all students.

Motion: Require pre-participation physical examination be required for grades 9-12, only.		Directors	Votes
	Yes	7	26
Made by: Pam Ragan	No	0	0
Seconded by: Karen Findley	Absent	4	13
Motion passed by unanimous vote of the directors present.			

Mrs. Patterson indicated she would prepare two version of the form, one for grades 9-12 and one without any reference to grade level in order for the districts to individually determine the appropriate form for use based on district policy.

F. ITEMS FROM THE DIRECTORS

Mrs. Patterson reported that although the Memorandum of Liability Coverage references many forms, only those available on the BSSP website are subject to the high risk deductible.

G. ADJOURNMENT

President Anaya adjourned the meeting at 2:39 p.m.

Respectfully submitted,



Christy R. Patterson
Executive Director