

BUTTE SCHOOLS SELF-FUNDED PROGRAMS

BOARD OF DIRECTORS

**December 7, 2017
Durham Unified School District
Durham, California**

CORRECTED MINUTES

Directors:

Member	Director – Management	Director – Labor
Biggs Unified	Pam Ragan	Dave Browning
Butte County Office of Education	Mary Sakuma	Joe Crispin
Butte-Glenn Community College	Chris Little	John Soldate
Chico Unified	Kevin Bultema	Absent
Durham Unified	Absent	Jean Murphy Atkins
Gridley Unified	Heather Naylor	Jennifer Williamson
Manzanita Elementary	Brittany Smiley	Absent
Oroville City Elementary	Andrew James	Carla Held (alternate)
Oroville Union High	Susan Watts	Deanna Fallen
Palermo Union	Ruthie Anaya	Absent
Paradise Unified	Absent	Jan Hillskemper
Thermalito Union	Cody Walker	n/a
Bangor Union Elementary, Feather Falls Union Elementary, Golden Feather Union Elementary, and Pioneer Union Elementary	Absent	Absent

Executive

Director: Christy Patterson.....Butte Schools Self-Funded Programs

Invited Guests:

Christine Kerns (via phone).....Alliant Insurance Services. Inc.
Jim ApteHealthstat, Inc.
Tiffany GonzalezHealthstat, Inc.

A. CALL TO ORDER

President Ruthie Anaya called the meeting to order at 2:05 p.m.

B. ROLL CALL AND DECLARATION OF A QUORUM

Mrs. Patterson conducted the roll call and reported that a quorum was present with 16 directors/alternates and 53 votes present.

C. AGENDA

Motion: Approve as presented.		Directors	Votes
	Yes	16	53
Made by: Heather Naylor	No	0	0
Seconded by: Pam Ragan	Absent	9	28

Mary Sakuma joined the meeting at 2:10 p.m.

D. PUBLIC COMMENTS

There were none.

E. CONSENT AGENDA

Motion: Approve as presented.		Directors	Votes
	Yes	17	58
Made by: Carla Held	No	0	0
Seconded by: Pam Ragan	Absent	8	23

F. REPORTS

1. Third Party Administrator: There was no separate report.
2. Consultant: There was no separate report.
3. Executive Director: Mrs. Patterson reviewed the June 30, 2017 financial statements as well as the financial statements as of October 31, 2017.

G. DISCUSSION/ACTION: Employee Benefits

1. Strategic Planning Session: A late-February or early-March, 2018, date was discussed. Topics for discussion include future direction of the Health and Wellness Centers, BSSP Board configuration, utilization of medical plan net assets, additional benefit programs to offer, other risk management programs, ways to promote BSSP programs and alternative methods of communication, HWC partnerships with other agencies. The Southside Community Center in Oroville was also suggested as a location. After determining available dates, Mrs. Patterson will distribute a Doodle pool to the directors for availability.
2. Disposition of Excess Medical Plan Net Assets: Mrs. Patterson reviewed the estimate of excess medical plan net assets and recommended that it be a topic for discussion at the strategic planning session.
3. Medical Plan Rates through September 30, 2018: Mrs. Patterson reviewed proposals for addressing the deficit restoration surcharge currently included within the medical plan rates. President Anaya advocated for return of the unneeded surcharge to the membership as soon as possible; Andrew James recommended return of a one-time payment after year end; Joe Crispin spoke of the goodwill to be generated by rebating it

back. Mrs. Patterson spoke of some of the difficulties encountered when funds were rebated in 1993/94 and 1994/95. Mrs. Patterson will work with Alliant to propose additional options for discussion at the next board meeting, including fund of health reimbursement accounts, etc.

Cody Walker joined the meeting at 2:35 p.m.

4. Health and Wellness Centers: Mrs. Patterson reviewed utilization data, including information regarding use by employer and by residential zip code. She also discussed the need for consideration of a full-time onsite MD in order to assist the membership in the shortage of primary care physicians available in Butte County. Discussions regarding use of excess funds to pre-fund the cost of an MD, facility needs, and a survey of the membership ensued. John Soldate spoke against the proposal for increased copayments as that may be a deterrent to increased utilization.
5. Participation by Charter Schools Effective October 1, 2018 in Employee Benefit Programs: There was discussion regarding a minimum enrollment per employer in order to protect BSSP from the administrative burden of servicing a number of small employers. The item was tabled pending clarification from SISC regarding the term “non-public” charters. A special meeting will be conducted telephonically on this agenda item once clarification is received from SISC.
6. 2017 Non-Network Dental Benefit Limits in 2017:

Motion: Increase non-network limits on \$2200 network plans to \$2100 for calendar year 2017, only.		Directors	Votes
	Yes	17	58
Made by: Mary Sakuma	No	0	0
Seconded by: Joe Crispin	Absent	8	23

Mrs. Patterson will notify the impacted members when the report is available.

7. Participation in Life Insurance by Chico Unified:

Motion: Approve participation in life insurance benefits by Chico Unified at a unique rate, subject to approval by Chico Unified.		Directors	Votes
	Yes	17	58
Made by: Pam Ragan	No	0	0
Seconded by: Carla Held	Absent	8	23

Deana Fallen and Jan Hillskemper left the meeting at 4:05 p.m. Ruthie Anaya stepped out of the meeting.

H. ITEMS FROM THE DIRECTORS

There were none.

I. CLOSED SESSION

Vice-President James moved the meeting to closed session at 4:07 p.m. to discuss the evaluation of the Executive Director (Government Code Section 54957) and the Executive Director Contract (Government Code Section 54957.6).

Ruthie Anaya returned to the meeting at 4:10 p.m.

President Anaya returned the meeting to open session at 4:35 p.m. and reported that the Board had conducted the evaluation of the Executive Director and approved the Executive Director Contract for \$141,000 effective July 1, 2017 and \$145,000 effective July 1, 2018.

Andrew James and Brittany Short left the meeting at 4:35 p.m.

J. DISCUSSION/ACTION ITEMS: Administration

1. Policy Reviews and Revisions: Policy 3.2, Executive Director Evaluation: The consensus was to move this revised policy to the consent agenda for the next meeting.
2. Executive Director Contract: Revisions were approved during closed session; the contract will be on the consent agenda for the next meeting.

Directors representing labor, Chico Unified and Butte College left the meeting. A quorum of 6 directors and 23 votes remained.

K. DISCUSSION/ACTION ITEMS: Property and Liability:

1. BASIC JPA: Mrs. Patterson provided a report on recent discussions within BASIC and STOPit! activity.
2. DOT Consortium: It was the consensus of the directors that the Quest account must be separated by employer beginning with calendar year 2018.
3. Summary of 2018 Safety Inspections: This item was tabled for a future meeting.
4. Memorandum of Liability Coverage, Endorsements B and C, effective July 1, 2018: This item was tabled for a future meeting. Directors inquired if draws could also be done at the Quest site in Gridley.

L. ADJOURNMENT

President Anaya adjourned the meeting at 4:56 p.m.

Respectfully submitted,



Christy R. Patterson
Executive Director