

BUTTE SCHOOLS SELF-FUNDED PROGRAMS

BOARD OF DIRECTORS

**October 19, 2017
Durham Unified School District
Durham, California**

MINUTES

Directors:

Member	Director – Management	Director – Labor
Biggs Unified	Pam Ragan	Dave Browning
Butte County Office of Education	Mary Sakuma	Debbie Haggard (alternate)
Butte-Glenn Community College	Selena Lee (alternate)	John Soldate
Chico Unified	Kevin Bultema	Corrine Carter (alternate)
Durham Unified	Ron Sherrod (alternate)	Jean Murphy Atkins
Gridley Unified	Julie Vang (alternate)	Absent
Manzanita Elementary	Absent	Lora Askea
Oroville City Elementary	Absent	Carla Held (alternate)
Oroville Union High	Absent	Deanna Fallen
Palermo Union	Ruthie Anaya	Absent
Paradise Unified	David McCready	Jan Hillskemper
Thermalito Union	Absent	n/a
Bangor Union Elementary, Feather Falls Union Elementary, Golden Feather Union Elementary, and Pioneer Union Elementary	Absent	Absent

Executive

Director: Christy Patterson.....Butte Schools Self-Funded Programs

Invited Guests:

Christine KernsAlliant Insurance Services. Inc.
Lola Nickel.....Self-Insured Schools of California
Jim ApteHealthstat, Inc.

A. CALL TO ORDER

President Ruthie Anaya called the meeting to order at 2:03 p.m.

B. ROLL CALL AND DECLARATION OF A QUORUM

Directors and alternates introduced themselves. She also introduced Nicole Strauch, BSSP Senior Benefits and Administrative Assistant. Mrs. Patterson reported that a quorum was present with 17 directors/alternates and 62 votes present.

C. AGENDA

Mrs. Patterson requested that items F.3.a., Annual Report be removed from the agenda. It will be added to the December 7, 2017 agenda.

Motion: Approve agenda with removal of F.3.a., Annual Report		Directors	Votes
	Yes	17	62
Made by: Mary Sakuma	No	0	0
Seconded by: Pam Ragan	Absent	8	19

D. PUBLIC COMMENTS

There were none.

E. CONSENT AGENDA

Motion: Approve as presented.		Directors	Votes
	Yes	17	62
Made by: Pam Ragan	No	0	0
Seconded by: Carla Held	Absent	8	19

F. REPORTS

1. Third Party Administrator: Jim Apte from Healthstat will report later in the meeting.
2. Consultant: Christine Kerns, Alliant Insurance Services, reported on updates regarding the status of the Affordable Care Act and President Trump’s healthcare bill. Mrs. Patterson reviewed the summary of compensation to Alliant for BSSP lines of coverage.
3. Executive Director: Mrs. Patterson reviewed a draft report of the IBNR and Net Position for all programs as of June 30, 2017. She also reviewed the status of the dental and vision claims versus premiums through September 30, 2017.

G. DISCUSSION/ACTION – Employee Benefits and Administrative Matters

1. Health and Wellness Centers: Mrs. Patterson provided an update on staffing and recruiting as well as a report on the number of patients seen per provider hour and per day in both Chico and Oroville and requested discussion about reallocating some time from Oroville to Chico, the wellness and care coordinator positions and consideration for hiring of a physician.

Directors requested additional information regarding utilization by member zip code and by district. There was support for transfer of time to Chico, where it may be used more efficiently, as well as discussion regarding the importance of maintain opportunities for care Oroville and the impact that opportunity had on districts remaining with BSSP.

Directors indicated support for utilization of budgeted funds to hire physician services rather than those of a care or wellness coordinator.

John Soldate left the meeting at 3:00 p.m.

2. Employee Benefit Plans Effective July 1, 2017: Mrs. Patterson provided an update on the transition of medical benefits to the partnership with SISC; enrollment in the new medical, dental and vision plans; general comments received from membership; and the deficit restoration surcharge.
3. Conformity to SISC Policies: Mrs. Patterson reviewed items where BSSP and SISC enrollment and eligibility criteria are not aligned.

Motion: For dental and vision coverage effective October 1, 2018, in order to provide uniformity with medical plan eligibility:		Directors	Votes
<ul style="list-style-type: none"> • Require proof of eligibility consistent with SISC medical plans • Terminate benefits for dependents not meeting SISC eligibility requirements • Allow termination of benefits for part-time employees and retirees only with a qualifying event 	Yes	16	55
Made by: Pam Ragan	No	0	0
Seconded by: Mary Sakuma	Absent	9	26

4. Employee Benefit Plans Effective July 1, 2018
 - a. Open Enrollment Timeline: Mrs. Patterson proposed an open enrollment period of mid-April (dependent upon availability of SISC rates) through June 30, 2018, in order to provide academic-year staff the opportunity to complete open enrollment after the end of the term. Directors indicated support for this timeline.

Jean Murphy Atkins left the meeting at 3:30 p.m.

- b. Charter School Participation in Employee Benefit Programs: Mrs. Patterson reviewed the history of charters within BSSP. Lola Nickel from SISC reporting that SISC declines more charters than other educational agencies. Directors also expressed concerns regarding compliance on eligibility practices, etc. in order to protect BSSP. Mrs. Patterson indicated a practice of random sampling subject to audit could be implemented in order to ensure compliance. Kevin Bultema indicated he may meet with the charters through Chico Unified to discuss this matter further.
5. Strategic Action Plan and Strategic Planning Session: Mrs. Patterson was directed to poll directors and alternates as to the time of year when they could commit to participation in a 1-day event. Mrs. Patterson reviewed the Strategic Action Plan; Kevin Bultema pointed out that many items had been addressed through the partnership with SISC.

6. Composition of Board of Directors: Mrs. Patterson reported that to date no management representative had been appointed from the Bangor, Golden Feather, Feather Falls and Pioneer districts which are jointly represented and that the votes may need to be redirected to another agency, a vacancy in the directorship be allowed, or the voting structure revised.
7. Election of Officers and Executive Committee:

Motion: Elect Heather Naylor as Secretary and John Soldate as a representative to the Executive Committee.		Directors	Votes
	Yes	15	54
Made by: Mary Sakuma	No	0	0
Seconded by: Pam Ragan	Absent	10	27

8. Annual Self-Evaluation: Mrs. Patterson reviewed the results of the survey distributed to directors for the annual self-evaluation.
9. Policy Review and Revisions:
 - a. Policy 1.15, Conflict of Interest: The policy was reviewed and no changes were proposed.
 - b. Policy 2.2, Investments: The policy was reviewed and no changes were proposed.
 - c. Policy 3.2, Executive Director Evaluation: Mrs. Patterson and President Anaya indicated the recent method of evaluation has not been consistent with the policy. It was the consensus to have the Executive Committee conduct the evaluation.

H. ITEMS FROM THE DIRECTORS

There were none.

I. CLOSED SESSION

President Anaya moved the meeting to closed session at 4:10 p.m. to discuss the evaluation of the Executive Director (Government Code Section 54957) and the Executive Director Contract (Government Code Section 54957.6).

President Anaya returned the meeting to open session at 4:15 p.m. and reported that no action had been taken in closed session.

Directors representing labor left the meeting. A quorum of 6 directors and 23 votes remained.

J. DISCUSSION/ACTION ITEMS: PROPERTY AND LIABILITY

1. Stopit! Implementation and Activity: Mrs. Patterson reviewed the implementation progress and utilization for STOPit!
2. Liability / Property Claims Audit: Mrs. Patterson reviewed the claims audit.

3. Resolution 2017-02, BASIC Director and Alternate:

Motion: Adopt Resolution 2017-02 with Pam Ragan as the alternate director.		Directors	Votes
	Yes	6	23
Made by:	No	0	0
Seconded by:	Absent	5	16

K. ADJOURNMENT

President Anaya adjourned the meeting at 4:30 p.m.

Respectfully submitted,


Christy R. Patterson
Executive Director