

BUTTE SCHOOLS SELF-FUNDED PROGRAMS

MEETING OF THE BOARD OF DIRECTORS

AGENDA

May 21, 2018, 2:00 PM

**Butte County Office of Education
Board Room, 1859 Bird Street, Oroville, California**

ITEM

REFERENCE

In accordance with the BSSP Governance Handbook, each agenda will include a time reserved for comments from the public:

- *Members of the public will identify themselves and will direct their comments to the Chairperson.*
- *Speakers will be given five minutes to present their topic.*
- *Each topic will be limited to 15 minutes or three speakers.*
- *Once 2 speakers have shared a similar viewpoint, the Chairperson will ask for a differing viewpoint. If no other viewpoint is represented, a third speaker may present.*
- *Speakers will not be allowed to yield their time to other speakers.*
- *Speakers will respect the time limit granted for their presentation. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chairperson. An unwillingness to halt a presentation after being directed will, at the discretion of the Chairperson, result in the meeting being called into “recess” until such time that the meeting can resume in an orderly fashion.*
- *No disturbance or willful interruption of any Board of Directors meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chairperson to terminate the privilege of addressing the meeting.*

Members of the public will be given an opportunity to address the Board either before or during the Board’s consideration of each item of business to be discussed at regular or special meetings.

- *Speakers will identify themselves and will direct their comments to the Board.*
- *Each speaker will be allowed five (5) minutes to address the Board.*
- *In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.*

A. CALL TO ORDER

B. ROLL CALL AND DECLARATION OF A QUORUM

C. AGENDA

1. Amendments/Adjustments
2. Approval of Agenda

ITEM REFERENCE

D. PUBLIC COMMENTS

No action may be taken on off-agenda items, unless authorized by law. Comments are welcome on any agenda item.

E. CONSENT AGENDA

1. Minutes
 - a. Board of Directors, April 12, 20182
 - b. Executive Committee, May 3, 20185
 - c. Executive Committee, May 15, 2018 Handout
2. Contracts
 - a. Memorandum of Understanding between Butte Schools Self-Funded Programs and Butte County Office of Education for Fiscal Year 18-197
 - b. Amendment #1, Extension through September 30, 2019, to the Agreement for Inclusion into Butte Schools Self-Funded Benefit Programs: Inspire School of Arts and Sciences.....9

F. REPORT/ACTION ITEMS

1. Third Party Administrator’s Reports
2. Consultant’s Report
3. Executive Director’s Report
 - a. Financial Report as of March 31, 2018..... Handout
 - b. Charter School Employers15
 - c. Health and Wellness Centers17

G. DISCUSSION/ACTION ITEMS

Employee Benefits

1. Voluntary Benefit Options and Open Enrollment Support.....21
2. Participation by non-Butte County Districts.....25

Administration

3. Strategic Planning Session and Action Plan27
4. Communication with Board of Directors.....65
5. Composition of Board of Directors.....67
6. CAJPA Annual Conference71
7. Election of Officers and Executive Committee73
8. Meeting Calendar, 2018-201975
9. Budget, 2018-2019..... Handout

H. CLOSED SESSION

A closed session is required. Matters to be discussed:

1. Public Employee Performance Evaluation (Government Code Section 54957): Executive Director

ITEM REFERENCE

- 2. Labor Negotiations (Government Code Section 54957.6): (a) Agency Representative: Christy Patterson, Executive Director; Unrepresented Employee: Senior Benefits/Administrative Assistant and (b) Agency Representative: Ruthie Anaya, President; Unrepresented Employee: Christy Patterson, Executive Director

I. EXECUTIVE DIRECTOR CONTRACT.....77

J. ITEMS FROM THE DIRECTORS

K. CONSENT AGENDA - Property and Liability Matters

- 1. Minutes: Board of Directors, March 29, 2018.....83
- 2. Actuarial Study of the Self-Insured Liability and Property Programs as of November 30, 2017 and Extrapolated to June 30, 2018.....87

L. DISCUSSION/ACTION - Property and Liability Matters

- 1. BASIC JPA105
- 2. Memorandum of Liability Coverage, Endorsements A, B and C, effective July 1, 2018.....133
- 3. Property and Liability Rates effective July 1, 2018.....155

M. ADJOURNMENT

Americans with Disabilities Act

The Butte Schools Self-Funded Programs conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Butte Schools Self-Funded Programs, shall be made to: Christy Patterson, Executive Director, BSSP, 500 Cohasset Road, Suite 24, Chico, California 95926, 530-879-7438.