

**BUTTE SCHOOLS SELF-FUNDED PROGRAMS**

**BOARD OF DIRECTORS – Property and Liability**

**May 24, 2022**

**Butte Schools Self-Funded Programs  
500 Cohasset Road, Suite 24  
Chico, California**

**MINUTES**

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This meeting was also conducted telephonically via Zoom.

Directors:

<b>Member</b>	<b>Director – Management</b>
Biggs Unified	Lorelle Mudd
Butte County Office of Education	Mikeial Williamson
Durham Unified	Aimee Belev
Gridley Unified	Heather Naylor
Manzanita Elementary	Brittany Lobo
Oroville City Elementary	Andrew James
Oroville Union High	Susan Watts
Palermo Union	Ruthie Anaya
Paradise Unified	David McCready
Thermalito Union	Cody Walker

Staff: Christy Patterson.....Executive Director  
Nicole Strauch.....Senior Benefits/Administrative Assistant

A. CALL TO ORDER

President Ruthie Anaya called the meeting to order at 1:02 p.m.

B. INTRODUCTIONS

No introductions were needed.

C. ROLL CALL AND DECLARATION OF A QUORUM

Executive Director Christy Patterson conducted a roll call and declared that a quorum of directors and votes was present with a total of 8 of 10 directors and 27 of 38 weighted votes.

*Susan Watts joined the meeting at 1:03 p.m.*

D. AGENDA

Motion: Approved as presented.		Directors	Votes
	Yes	9	33
Made by: Heather Naylor	No	0	0
Seconded by: Andrew James	Absent	1	5
Motion passed by roll call vote of the directors present.			

E. PUBLIC COMMENTS

There were none.

F. CONSENT AGENDA

Motion: Approved as presented.		Directors	Votes
	Yes	9	33
Made by: Andrew James	No	0	0
Seconded by: Cody Walker	Absent	1	5
Motion passed by voice vote of the directors present.			

G. EXECUTIVE DIRECTOR'S REPORT

Mrs. Patterson reviewed the summaries included within the packet for each of the items below.

- a. Financial Reports as February 28, 2022
- b. Open Claims Report
- c. Strategic Action Plan
- d. Bay Area Schools Insurance Cooperative (BASIC) JPA
- e. Schools Program Alliance (SPA) JPA

*David McCready joined the meeting at 1:22 p.m.*

H. DISCUSSION/ACTION ITEMS

1. Adopt Resolution 22-04, Appointment Of Representative And Alternate To Board Of Directors of Bay Area Schools Insurance Cooperative, Schools Program Alliance, and North Bay Schools Insurance Authority

Motion: Adopt as presented.		Directors	Votes
	Yes	10	38
Made by: Susan Watts	No	0	0
Seconded by: Andrew James	Absent	0	0
Motion passed by voice vote of the directors present.			

2. Adopt Memorandum of Liability Coverage effective July 1, 2022

Motion: Adopt as presented.		Directors	Votes
	Yes	10	38
Made by: Andrew James	No	0	0
Seconded by: Cody Walker	Absent	0	0
Motion passed by voice vote of the directors present.			

3. Adopt Property and Liability Rates effective July 1, 2022

After brief discussion, this item was tabled for a special meeting pending evaluation of the impact of updated total insured values may have on the self-insured rate.

4. Adopt Budget, 2022-2023

Motion: Adopt as presented.		Directors	Votes
	Yes	10	38
Made by: Andrew James	No	0	0
Seconded by: Heather Naylor	Absent	0	0
Motion passed by voice vote of the directors present.			

I. ITEMS FROM THE DIRECTORS:

There were none.

J. ADJOURNMENT

The meeting adjourned at 1:39 p.m.

Respectfully submitted,



Christy R. Patterson  
Executive Director

