

**BUTTE SCHOOLS SELF-FUNDED PROGRAMS**

**BOARD OF DIRECTORS**

**December 8, 2020**

**Via Zoom**

**MINUTES**

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Directors:

| <b>Member</b>                    | <b>Director – Management</b> | <b>Director – Labor</b> |
|----------------------------------|------------------------------|-------------------------|
| Biggs Unified                    | Lorelle Mudd                 | Dave Browning           |
| Butte County Office of Education | Karen Finley                 | Debbie Haggard          |
| Butte-Glenn Community College    | Chris Little                 | John Soldate            |
| Chico Unified                    | Marie Hartman                | Kevin Moretti           |
| Durham Unified                   | Aimee Beleu                  | Nick Wilson             |
| Gridley Unified                  | Heather Naylor               | Michael Tuft            |
| Manzanita Elementary             | Brittany Lobo                | Lora Askea              |
| Oroville City Elementary         | Andrew James                 | Shelby Vance            |
| Oroville Union High              | Susan Watts                  | Absent                  |
| Palermo Union                    | Ruthie Anaya                 | Vacant                  |
| Paradise Unified                 | David McCready               | Cynthia Smith           |
| Thermalito Union                 | Cody Walker                  | n/a                     |

Staff: Christy Patterson.....Executive Director  
Nicole Strauch.....Senior Benefits/Administrative Assistant

Guests: Christine Kerns .....Alliant Employee Benefits  
Leah Ledda.....Alliant Employee Benefits

**A. CALL TO ORDER**

President Ruthie Anaya called the meeting to order at 2:04 p.m.

**B. INTRODUCTIONS**

Mrs. Patterson introduced Lorelle Mudd, the new management representative for Biggs Unified, and Cynthia Smith, the new labor representative for Paradise Unified.

**C. ROLL CALL AND DECLARATION OF A QUORUM**

Executive Director Christy Patterson conducted a roll call and declared that a quorum of directors and votes was present with a total of 20 of 23 directors and 77 of 82 weighted votes.

D. AGENDA

| Motion: Approve agenda as posted.                         |        | Directors | Votes |
|---|--------|-----------|-------|
|   | Yes    | 20        | 77    |
| Made by: Kevin Moretti                                    | No     | 0         | 0     |
| Seconded by: Andrew James                                 | Absent | 3         | 5     |
| Motion passed by roll call vote of the directors present. |        |           |       |

E. PUBLIC COMMENTS

There were none.

F. CONSENT AGENDA

| Motion: Approve consent calendar.                     |        | Directors | Votes |
|---|--------|-----------|-------|
|   | Yes    | 20        | 75    |
| Made by: Heather Naylor                               | No     | 0         | 0     |
| Seconded by: David Browning                           | Absent | 2         | 3     |
| Motion passed by voice vote of the directors present. |        |           |       |

G. REPORTS

1. Consultant's Report: Christine Kerns and Leah Ledda, Alliant Employee Benefits, provided information on recent employee benefit market trends, COVID claims at SISC and recently published articles highlighting SISC efforts at controlling healthcare costs.
2. Executive Director's Report:
  - a. Financial Reports as of June 30, 2020 (unaudited): Mrs. Patterson reviewed unaudited financial statements as and for the year ended June 30, 2020.
  - b. Health and Wellness Centers: Mrs. Patterson reviewed the utilization trends at the Health and Wellness Centers.
  - c. SISC Valued-Added Benefit Utilization: Mrs. Patterson reviewed the utilization trends at the Health and Wellness Centers.
  - d. Wellbeats Implementation: Mrs. Patterson reported on the implementation process for Wellbeats and directors provided input on the launch date.

H. DISCUSSION/ACTION ITEMS

Employee Benefits

1. Chico Country Day School Request for Return of Premium Deposit:

| Motion: Refund the CCDS premium deposit of \$7495.20  |        | Directors | Votes |
|---|--------|-----------|-------|
|   | Yes    | 20        | 75    |
| Made by: Shelby Vance                                 | No     | 0         | 0     |
| Seconded by: Kevin Moretti                            | Absent | 2         | 3     |
| Motion passed by voice vote of the directors present. |        |           |       |

2. Core Benefits as of October 1, 2021:

- a. Annual Enrollment Timeline: Mrs. Patterson report that the end-of-July timeline provided for the 2020 annual enrollment period was followed by a difficult period during which to administer the life insurance elections in a timely manner.

| Motion: Provide annual enrollment period from no later than May 1 to July 15, 2021 |        | Directors  | Votes |
|--|--------|------------|-------|
|  | Yes    | 19         | 68    |
| Made by: David Browning  | No     | 1- Soldate | 7     |
| Seconded by: Heather Naylor  | Absent | 2          | 3     |
| Motion passed by voice vote of the directors present.                              |        |            |       |

- b. Medical: It was the consensus of the directors to defer any decisions regarding the master medical plan menu until the March, 2021 meeting.
- c. Dental: Shelby Vance commented that the membership may benefit from the added night guard benefit given the additional stress the overall membership is enduring. It was the consensus to defer any other decisions until the March, 2021 meeting.
- d. Vision: John Soldate commented that the membership may benefit from the Suncare benefit, which would allow those without glasses to utilize the benefit for more than exams. It was the consensus to defer any other decisions until the March, 2021 meeting.
- e. Group Term Life: Mrs. Patterson reported that rate increases may expected due to loss ratios greater than 100% on this benefit.

3. Criteria for COVID testing at Health and Wellness Centers: Mrs. Patterson indicated that the Health and Wellness Centers would soon be able to start providing self-administered COVID testing. It was the consensus of directors to make testing available only to those eligible to use the HWCs.

*Cody Walker joined the meeting at 4:08 p.m.*

4. Annual Self-Evaluation by Board of Directors: The summary of survey results was reviewed.
5. Governance Handbook

|   |        |           |       |
|---|--------|-----------|-------|
| Motion: Adopt as presented.                           |        | Directors | Votes |
|   | Yes    | 20        | 75    |
| Made by: Karen Finley                                 | No     | 0         | 0     |
| Seconded by: Cody Walker                              | Absent | 2         | 3     |
| Motion passed by voice vote of the directors present. |        |           |       |

*Cynthia Smith and Chris Little left the meeting at 4:11 p.m. Heather Dwyer joined the meeting as the Butte College management representative.*

6. Policy Reviews:
  - a. Policy 1.15, Conflict of Interest
  - b. Policy 2.2, Investments

Policies were reviewed and no action was taken for modification.

7. Election of Officers and Representatives to the Executive Committee: Directors discussed options for nominating a full slate of Executive Committee members per the current bylaws and also the merits of a slate not fully meeting the bylaw criteria.

|  |        |           |       |
|--|--------|-----------|-------|
| Motion: Elect the following to the Executive Committee through June 30, 2022: Ruthie Anaya, President; Andrew James, Vice-President; Heather Naylor, Secretary; Chris Little, Treasurer; and Kevin Moretti, Debbie Haggard, John Soldate and Michael Tuft, Directors |        | Directors | Votes |
|  | Yes    | 19        | 73    |
| Made by: Kevin Moretti   | No     | 0         | 0     |
| Seconded by: Brittany Lobo   | Absent | 3         | 5     |
| Motion passed by roll call vote.   |        |           |       |

I. ITEMS FROM DIRECTORS

There were none.

*Representatives of labor, Chico Unified and Butte-Glenn Community College District left the meeting.*

J. CONSENT AGENDA

|                                  |        |           |       |
|----------------------------------|--------|-----------|-------|
| Motion: Approve as presented.    |        | Directors | Votes |
|                                  | Yes    | 10        | 38    |
| Made by: Andrew James            | No     | 0         | 0     |
| Seconded by: Heather Naylor      | Absent | 0         | 0     |
| Motion passed by roll call vote. |        |           |       |

K. EXECUTIVE DIRECTOR'S REPORT: Mrs. Patterson reviewed options being developed for the excess property and liability program. She also reported that \$65,758 of the \$83,000 deductible paid on the Camp Fire claims had been recovered through a subrogation trust within the PG&E bankruptcy settlement.

L. DISCUSSION/ACTION ITEMS

1. Strategic Action Plan: Mrs. Patterson reviewed the draft Strategic Action Plan developed after the October session focused on the property and liability program.

|   |        |           |       |
|---|--------|-----------|-------|
| Motion: Adopt as presented.                               |        | Directors | Votes |
|   | Yes    | 10        | 38    |
| Made by: Cody Walker                                      | No     | 0         | 0     |
| Seconded by: Andrew James.                                | Absent | 0         | 0     |
| Motion passed by unanimous vote of the directors present. |        |           |       |

M. ADJOURNMENT

The meeting adjourned at 4:43 p.m.

Respectfully submitted,



Christy R. Patterson  
Executive Director