

BUTTE SCHOOLS SELF-FUNDED PROGRAMS

BOARD OF DIRECTORS

December 14, 2021

**Palermo Union School District
7390 Bulldog Way
Palermo, California**

MINUTES

This meeting was also conducted telephonically via Zoom.

Directors:

Member	Director – Management	Director – Labor
Biggs Unified	Lorell Mudd	Absent
Butte County Office of Education	Crystal Goff	Debbie Haggard
Butte-Glenn Community College	Chris Little	John Soldate
Chico Unified	Marie Hartman	Kevin Moretti
Durham Unified	Aimee Beleu	Absent
Gridley Unified	Heather Naylor	Vacant
Manzanita Elementary	Absent	Absent
Oroville City Elementary	Andrew James	Carla Held
Oroville Union High	Susan Watts	Chello Metcalf
Palermo Union	Ruthie Anaya	Vacant
Paradise Unified	David McCready	Absent
Thermalito Union	Cody Walker	n/a

Staff: Christy Patterson.....Executive Director
 Nicole Strauch.....Senior Benefits/Administrative Assistant
 Christine KernsAlliant Employee Benefits
 Leah Ledda.....Alliant Employee Benefits

A. CALL TO ORDER

President Ruthie Anaya called the meeting to order at 2:05 p.m.

B. INTRODUCTIONS

None were necessary

C. ROLL CALL AND DECLARATION OF A QUORUM

Executive Director Christy Patterson conducted a roll call and declared that a quorum of directors and votes was present with a total of 14 of 20 directors and 65 of 74 weighted votes.

D. AGENDA

Motion: Approve agenda as corrected.		Directors	Votes
	Yes	14	65
Made by: Kevin Moretti	No	0	0
Seconded by: Carla Held	Absent	6	9
Motion passed by roll call vote of the directors present.			

E. PUBLIC COMMENTS

There were none.

F. CONSENT AGENDA

Motion: Approve consent calendar.		Directors	Votes
	Yes	14	65
Made by: Andrew James	No	0	0
Seconded by: Kevin Moretti	Absent	6	9
Motion passed by voice vote of the directors present.			

G. REPORTS

1. Consultant: Mrs. Patterson reviewed the fees and commissions earned by Alliant on behalf of BSSP for the fiscal year ended June 30, 2021. Leah Ledda, Alliant Employee Benefits, reviewed the Quarter 3 Compliance Update for employers.
2. Executive Director's Report: Mrs. Patterson reported on continued difficulties reported by members on finding providers within the dental network, on changes in billing of office visits by Enloe specialty practices and updated everyone on the transition to Ameriben for medical claims administration through SISC.
3. Anniversary Committee: John Soldate reported that feedback from his workplace included limited interest in a weekend or evening event and some interest in team-based competitions that could be completed throughout a time period and which would make teams or individuals eligible for prizes.

H. DISCUSSION/ACTION ITEMS

Employee Benefits

1. Strategic Action Plan 2021-2024

Motion: Adopt as presented.		Directors	Votes
	Yes	14	65
Made by: Andrew James	No	0	0
Seconded by: Crystal Goff	Absent	6	9
Motion passed by voice vote of the directors present.			

Heather Naylor entered the meeting at 2:51 p.m.

2. Master Medical Plan Menu effective October 1, 2022: Nicole Strauch reviewed the plan options through SISC and the recommendation to either make no change or consolidate offerings within the J and M medical plans. Directors expressed concern about making any unnecessary changes at this time. It was the consensus to carry this topic to the next meeting for further discussion.
3. Supplemental Benefits
 - a. Financial Wellness: Ms. Ledda reviewed two options for financial wellness benefits. Support was expressed by the Board for a financial literacy program that was not associated with any sales opportunity. Ms. Ledda also suggested webinar options through the EAP program be explored.
 - b. Behavioral Health: Ms. Ledda and Christine Kerns, Alliant Employee Benefits, reviewed options from four providers of behavioral health services. Extended discussion included consideration for additional communication regarding existing benefits before adding additional costs and consideration of reimbursement for costs through existing programs.

It was the consensus to schedule a special meeting in January to further discuss supplemental and additional voluntary benefits.

4. Consider Additional Voluntary Benefits: This item was tabled to the special meeting scheduled in January.

Administration

Cody Walker joined the meeting at 4:22 p.m.

5. Conduct Annual Reviews
 - a. Self-Evaluation by Board of Directors: The summary of the evaluation survey was reviewed.
 - b. Governance Handbook

Motion: Adopt after revision to strike list of board members.		Directors	Votes
	Yes	16	68
Made by: Kevin Moretti	No	0	0
Seconded by: Marie Hartman	Absent	5	7
Motion passed by roll call vote of the directors present.			

- c. Annual Review of Policy 1.15, Conflict of Interest: The policy was reviewed and no changes were proposed.
- d. Annual Review of Policy 2.2, Investments: The policy was reviewed and no changes were proposed.

6. Approve Workers' Compensation Program

a. Adopt Resolution 21-01, Workers' Compensation Program

Motion: Resolution 21-01 was approved as presented.		Directors	Votes
	Yes	16	68
Made by: Kevin Moretti	No	0	0
Seconded by: Carla Held	Absent	5	7
Motion passed by roll call vote of the directors present.			

b. Adopt Resolution 21-02, Notice of Withdrawal from North Valley Schools Insurance Group

Motion: Resolution 21-02 was approved as presented.		Directors	Votes
	Yes	16	68
Made by: Kevin Moretti	No	0	0
Seconded by: Carla Held	Absent	5	7
Motion passed by roll call vote of the directors present.			

7. Succession Planning: Mrs. Patterson discussed the need for development of a succession plan in anticipation of her retirement in 4-6 years. She will draft a plan for professional development and growth for Nicole Strauch who has expressed interest in the role for the future. Mrs. Patterson indicated the draft plan would be a commitment for professional development opportunity but not a commitment of an offer of a future position.

I. ITEMS FROM DIRECTORS

There were none.

Representatives of labor, Chico Unified and Butte-Glenn Community College District left the meeting. Mrs. Patterson confirmed that a quorum of directors was present for discussion of matters related to the property and liability program.

David McCready also left the meeting.

Property and Liability

J. CONSENT AGENDA

Motion: Approved as presented.		Directors	Votes
	Yes	8	32
Made by: Andrew James	No	0	0
Seconded by: Heather Naylor	Absent	2	8
Motion passed by roll call vote of the directors present.			

K. DISCUSSION/ACTION ITEMS

1. Revised Policy 5.10, Allocation of Property Program Limits:

Motion: Approved as presented.		Directors	Votes
	Yes	8	32
Made by: Crystal Goff	No	0	0
Seconded by: Andrew James	Absent	2	8
Motion passed by roll call vote of the directors present.			

2. Memorandum of Liability Coverage effective July 1, 2022: Mrs. Patterson reviewed the proposed change clarifying ropes courses subject to the high risk deductible.

I. EXECUTIVE DIRECTOR'S REPORT: Mrs. Patterson had no other report.

J. ITEMS FROM THE DIRECTORS: There were none.

K. ADJOURNMENT

The meeting adjourned at 5:06 p.m.

Respectfully submitted,



Christy R. Patterson
Executive Director

