

BUTTE SCHOOLS SELF-FUNDED PROGRAMS

POLICIES & PROCEDURES MANUAL

Subject: **BOARD OFFICERS, EXECUTIVE COMMITTEE AND AD HOC COMMITTEES**

Section: **4.1**

BOARD OFFICERS:

Pursuant to the Bylaws, there shall be the following board officers each serving a two-year term expiring on June 30 of each even numbered calendar year. Their duties and responsibilities are as stated in the Agreement and Bylaws.

1. President
2. Vice-President
3. Secretary
4. Treasurer

EXECUTIVE COMMITTEE:

Pursuant to the Bylaws, there shall be an Executive Committee of eight (8) members. No member district shall be represented by more than one (1) director on the Executive Committee. The Executive Committee shall be comprised of four (4) management directors and four (4) labor directors comprised as follows:

1. The four (4) board officers.
2. Four (4) representatives each serving a two-year term expiring even-numbered years and representing districts as follows:
 - a. One (1) representative from Chico Unified School District, if Chico Unified School District does not otherwise have a director elected as an officer; and
 - b. One (1) representative from Butte Glenn Community College District, if Butte Glenn Community College District does not otherwise have a director elected as an officer; and
 - c. From the remaining directors not otherwise elected to the Executive Committee, that number necessary for a total of eight (8) directors to be elected to the Executive Committee.

The Executive Committee is a standing committee of the Board of Directors.

The Executive Committee shall:

1. Discharge its duties as outlined in the Bylaws; and
2. Make recommendations to the Board regarding the operations of the Butte Schools Self-Funded Programs.

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AD HOC COMMITTEES:

From time to time, the Board may appoint ad hoc committees for special projects. Membership on ad hoc committees is unlimited.