

# BUTTE SCHOOLS SELF-FUNDED PROGRAMS

## MEETING OF THE BOARD OF DIRECTORS

March 10, 2020 2:00 PM  
Marsh Conference Room, Marsh Junior High School  
2253 Humboldt Road, Chico, California

### AGENDA

#### ITEM

#### REFERENCE

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*In accordance with the BSSP Governance Handbook, each agenda will include a time reserved for comments from the public:*

- *Members of the public will identify themselves and will direct their comments to the Chairperson.*
- *Speakers will be given five minutes to present their topic.*
- *Each topic will be limited to 15 minutes or three speakers.*
- *Once two speakers have shared a similar viewpoint, the Chairperson will ask for a differing viewpoint. If no other viewpoint is represented, a third speaker may present.*
- *Speakers will not be allowed to yield their time to other speakers.*
- *Speakers will respect the time limit granted for their presentation. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chairperson. An unwillingness to halt a presentation after being directed will, at the discretion of the Chairperson, result in the meeting being called into "recess" until such time that the meeting can resume in an orderly fashion.*
- *No disturbance or willful interruption of any Board of Directors meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chairperson to terminate the privilege of addressing the meeting.*

*Members of the public will be given an opportunity to address the Board either before or during the Board's consideration of each item of business to be discussed at regular or special meetings.*

- *Speakers will identify themselves and will direct their comments to the Board.*
- *Each speaker will be allowed five (5) minutes to address the Board.*
- *In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.*

#### A. CALL TO ORDER

#### B. INTRODUCTIONS

#### C. ROLL CALL AND DECLARATION OF A QUORUM

#### D. AGENDA

1. Amendments/Adjustments
2. Approval of Agenda

#### E. PUBLIC COMMENTS

No action may be taken on off-agenda items, unless authorized by law. Comments are welcome on any agenda item.

#### F. CONSENT AGENDA

ITEM REFERENCE

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- 1. Minutes
  - a. Board of Directors, October 24, 2019 (revised).....1
  - b. Board of Directors, December 10, 2019 .....5
- 2. Vendor Check Register, November 1, 2019-February 29, 2020 .....13
- 3. Contracts
  - a. Healthstat, Amendment #25 to the Health Risk Management Agreement .....57
  - b. North Valley Community Foundation – Butte Strong Fund .....59
  - c. Amendment #3, Extension through September 30, 2020, to the Agreement for Inclusion into Butte Schools Self-Funded Benefit Programs: Inspire School of Arts and Sciences .....71
  - d. Amendment #2, Extension through September 30, 2020, to the Agreement for Inclusion into Butte Schools Self-Funded Benefit Programs: Chico Country Day School .....71

G. REPORTS

- 1. Consultant’s Report..... 75
- 2. Executive Director’s Report
  - a. Financial Reports as January 31, 2020..... 89
  - b. Strategic Action Plan .....103
  - c. CAJPA Accreditation with Excellence .....111
  - d. Other ..... 113

H. DISCUSSION/ACTION ITEMS

Employee Benefits

- 1. Core Benefits as of October 1, 2020
  - a. Health and Wellness Centers .....115
  - b. Medical Plan Rates.....119
  - c. Dental Plan Rates .....121
  - d. Vision Plans and Set Rates.....123
- 2. Policy 1.1, Covered Employees / Groups / Board Members .....127
- 3. Participation in Employee Benefit Programs by Returning Employers effective October 1, 2020.....133

Administration

- 4. Selection of Financial Auditor ..... 135
- 5. Strategic Planning Session .....191
- 6. Board and Executive Committee Reconfiguration .....193
  - a. Resolution 20-01, Amendment of ByLaws
  - b. Revised Policy 4.1, Board Officers, Executive Committee and Ad Hoc Committees
  - c. Revised Policy 4.2, Election Procedures / Nominating Committee
- 7. Appointment of Nominating Committee .....203

ITEM REFERENCE

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I. CLOSED SESSION

A closed session is required to discuss:

1. Significant exposure to litigation (Government Code Section 54956.9(b));
2. Lease of real property (Government Code Section 54956.8); and
3. Conference with labor negotiators (Government Code Section 54957.6): Agency Representative: Christy Patterson, Executive Director; Unrepresented Employee: Senior Benefits / Administrative Assistant.

J. ITEMS FROM THE DIRECTORS

*Note: Representatives of labor, Chico Unified and Butte-Glenn Community College District may leave the meeting as the remainder of the agenda is relative to matters of property and liability coverage, only.*

K. CONSENT AGENDA

1. Vendor Check Register, November 1, 2019-January 31, 2020 .....205
2. Knak & Company, Claims Administration Contract .....207
3. DC Inspections, Safety Inspection Services Agreement.....221
4. Aon, Proposal for Actuarial Services.....225
5. Willkie Farr & Gallagher, Confidentiality Agreement .....237

L. EXECUTIVE DIRECTOR’S REPORT

1. BASIC JPA .....243
2. Schools Purchasing Alliance.....265
3. Strategic Action Plan .....103

M. DISCUSSION/ACTION ITEMS: Property and Liability

1. Memorandum of Liability Coverage effective July 1, 2020 .....267
2. Resolution 2020-02, Appointment of Representative and Alternate to Bay Area Schools Insurance Cooperative (BASIC) Board of Directors .....291
3. Experience Modification Factors .....293

N. ADJOURNMENT

<b>Executive Committee</b> <b>2:00 PM</b> <i>May be cancelled for lack of agenda</i>		<b>Board of Directors</b> <b>2:00 PM</b>	
May 4, 2020	Conference Room BCOE Lincoln Center	May 26, 2020	Board Room, Butte County Office of Education

**Americans with Disabilities Act**

The Butte Schools Self-Funded Programs conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Butte Schools Self-Funded Programs, shall be made to: Christy Patterson, Executive Director, BSSP, 500 Cohasset Road, Suite 24, Chico, California 95926, 530-879-7438.