

BUTTE SCHOOLS SELF-FUNDED PROGRAMS

BOARD OF DIRECTORS

April 20, 2026

**Butte Schools Self-Funded Programs
500 Cohasset Road, Suite 24
Chico, California 95926**

MINUTES

This meeting was conducted via Teams.

Directors:

Member	Director – Management	Director - Labor
	Absent	Vacant
	Mikeial Williamson	Rebecca Leahy
	Corinne Carter	Kenneth Bearden
	Marie Hartman	Charlie Snyder
	Jess Knox	Yolanda Prentice
	Heather Naylor	Anne Sisney
Manzanita Elementary	Reyna Rosas	Lora Askea
Oroville City Elementary	Andrew James	Carla Held
Oroville Union High	Dale Carey	Brenda Gutierrez
Palermo Union	Ruthie Anaya	Jonathan Mattern
Paradise Unified	David McCready	Cynthia Smith

Staff: Christy Patterson.....Executive Director
Nicole Strauch.....Senior Benefits/Administrative Assistant

Consultants: Christine KernsAlliant Employee Benefits
Leah Ledda.....Alliant Employee Benefits
Theresa Vu.....Alliant Employee Benefits

A. CALL TO ORDER

President Andrew James called the meeting to order at 3:30 p.m.

B. INTRODUCTIONS

Melissa Pearson was introduced as she has been appointed as the alternate for Corinne Carter.

C. ROLL CALL AND DECLARATION OF A QUORUM

Executive Director Christy Patterson conducted a roll call and declared that a quorum of directors and votes was present with 15 of 21 directors and 57 of 77 weighted votes.

D. AGENDA

Motion: Approve as presented.		Directors	Votes
	Yes	15	58
Made by: Carla Held	No	0	0
Seconded by: Mikeial Williamson	Absent	6	19
Motion passed by voice vote of the directors present.			

E. PUBLIC COMMENTS

There were none.

F. CONSENT AGENDA

1. Adopt Minutes, Board of Directors:
 - a. February 19, 2026
 - b. February 25, 2026
2. Receive and File:
 - a. Vendor Check Register, November 1, 2025-February 28, 2026
 - b. Financial Statements as of February 28, 2026
 - c. OUHSD Withdrawal
 - d. Strategic Action Plan Update
3. Approve Contracts
 - a. Benefits and Risk Management Solutions: BRMS Administrative Services Renewal
 - b. Addendum No. Five, Lease re 500 Cohasset Road, Suite 24
 - c. VSP / Vision Service Plan: Group Vision Care Plan Administrative Services Program
 - d. Independent Consultant Agreement for Special Services to be Provided by Butte County Office of Education
 - e. Purchase and Sale Agreement
 - f. Alliant Insurance Services: Consulting Services Agreement

Motion: Approve as presented.		Directors	Votes
	Yes	15	58
Made by: Corrine Carter	No	0	0
Seconded by: Ruthie Anaya	Absent	6	19
Motion passed by voice vote of the directors present.			

Charlie Snyder and Reyana Rosas joined the meeting at 2:05 p.m.

G. REPORTS

1. Consultants: There was no separate report.
1. Administration: Mrs. Patterson reporting that Nicole Strauch, Employee Benefits Manager, has been appointed as the CAJPA Legislative Committee’s Health Benefits Subcommittee Chair and to the Board of Directors of PRISM, the JPA through which BSSP’s medical malpractice insurance is purchased.

Nicole Strauch reviewed the annual enrollment timeline and reported that Butte College will be partnering with testing employee self-service online for new employees.

H. DISCUSSION / ACTION

1. Plans and/or Rates effective October 1, 2026:

- a. Medical: There was extended discussion regarding the recommendation to add the Proactive Care Plan. Directors also inquired about adding plan names to better differentiate between the plans and requested a talking points sheet for the renewal.

Motion: Effective October 1, 2026, to the SISC rates add \$11 for BSSP administration and \$83 for HWC operations and add the Proactive Care Bronze plan to the medical plan menu.		Directors	Votes
	Yes	17	72
Made by:	No	0	0
Seconded by:	Absent	4	5
Motioned passed on a voice vote of directors present.			

Jess Cox left the meeting at 3:45 p.m.

- b. Dental: Mrs. Strauch reviewed the options included in the packet. There was extended discussion regarding the options for dental plan benefit design.

Motion: Effective October 1, 2026, add Assignment of Benefit with all other plan designs and rates remaining the same.		Directors	Votes
	Yes	16	71
Made by: Mikeial Williamson	No	0	0
Seconded by: Cynthia Smith	Absent	5	6
Motioned passed on a voice vote of directors present.			

- c. Vision: Mrs. Strauch reviewed the options included in the packet. Director Williamson recommended no additional benefits be added without a rate increase.

Motion: Effective October 1, 2026, add the polarized lens benefit with no rate increase.		Directors	Votes
	Yes	14	61
Made by: Ruthie Anaya	No	Williamson Leahey	10
Seconded by: Charlie Snyder	Absent	5	6
Motioned passed on voice vote.			

- 2. Waiver Fee and Opt-Out Provisions for Dental and Vision effective October 1, 2026: Mrs. Strauch reviewed the proposal. Director Snyder expressed his concerns about the unintended impact for teachers new to the program. Mrs. Strauch will draft an acknowledgement form for employers to adopt for this purpose.

3. Retiree and COBRA Billing Services:
 - a. Employee Benefits Assistant Job Description
 - b. Revised Policy 3.3, Salary and Benefits for Employees Not Subject to an Employment Contract

Motion: Approve the Employee Benefits Assistant job description, authorize 0.50 FTE effective July 1, 2026, under that job description, and adopt revised Policy 3.3, Salary and Benefits for Employees Not Subject to an Employment Contract.		Directors	Votes
	Yes	16	71
Made by:	No	0	0
Seconded by:	Absent	5	6
Motioned passed on a voice vote of directors present.			

4. Norms for Virtual Meetings: Mrs. Patterson reminded directors to contact herself or Nicole Strauch via text or meeting chat when leaving a virtual meeting, to keep cameras on whenever possible, and that BSSP did not have a policy regarding AI-tools for recording meetings, thus directors were not to use them either.

I. ITEMS FROM THE DIRECTORS

There were none.

Note: Representatives of labor, Butte County Office of Education, Chico Unified and Butte-Glenn Community College District left the meeting as the remainder of the agenda was related to matters of property and liability coverage, only.

J. DISCUSSION/ACTION ITEMS – Property and Liability, Only

1. Resolution 26-02, Notice of Withdrawal from Bay Area Schools Insurance Cooperative as of June 30, 2026

Motion: Resolution 26-02, Notice of Withdrawal from Bay Area Schools Insurance Cooperative as of June 30, 2026, as presented		Directors	Votes
	Yes	5	35
Made by: Dale Carey	No	0	0
Seconded by: David McCready	Absent	0	0
Motioned passed on a roll call vote of directors present.			

2. Approve Claims Administration Contract with Knak & Company, Inc.

Motion: Approve as presented.		Directors	Votes
	Yes	5	35
Made by: David McCready	No	0	0
Seconded by: Ruthie Anaya	Absent	0	0
Motioned passed on a voice call vote of directors present.			

K. ADJOURNMENT

The meeting adjourned at 4:41 p.m.

Respectfully submitted,



Christy R. Patterson
Executive Director

