

BUTTE SCHOOLS SELF-FUNDED PROGRAMS
MEETING OF THE BOARD OF DIRECTORS
Property and Liability and Workers Compensation Programs

March 7, 2023 9:00 AM

Butte Schools Self-Funded Program
500 Cohasset Road, Suite 24
Chico, California

Teleconference Number: 669-900-6833

Meeting ID: 833 3513 9572

Zoom link: <https://us06web.zoom.us/j/83335139572>

AGENDA

ITEM

REFERENCE

This meeting will also be conducted via teleconference in accordance with Government Code Section 54953(b). The teleconference locations are as follows:

- *Biggs Unified School District, 300 B Street, Biggs*
- *Butte County Office of Education, 1859 Bird Street, Oroville*
- *Durham Unified School District, 9420 Putney Drive, Durham*
- *Gridley Unified School District, 429 Magnolia, Gridley*
- *Manzanita Elementary School District, 627 E Evans Reimer Rd, Gridley*
- *Oroville City Elementary School District, 2795 Yard Street, Oroville*
- *Oroville Union High School District, 2211 Washington Avenue, Oroville*
- *Palermo Union Elementary School District, 7390 Bulldog Way, Palermo*
- *Paradise Unified School District, 6696 Clark Road, Paradise*
- *Thermalito Union Elementary School District, 400 Grand Avenue, Thermalito*

In accordance with the BSSP Governance Handbook, each agenda will include a time reserved for comments from the public:

- *Members of the public will identify themselves and will direct their comments to the Chairperson.*
- *Speakers will be given five minutes to present their topic.*
- *Each topic will be limited to 15 minutes or three speakers.*
- *Once two speakers have shared a similar viewpoint, the Chairperson will ask for a differing viewpoint. If no other viewpoint is represented, a third speaker may present.*
- *Speakers will not be allowed to yield their time to other speakers.*
- *Speakers will respect the time limit granted for their presentation. Those speakers unwilling to respect the time limit will be asked to discontinue their presentation by the Chairperson. An unwillingness to halt a presentation after being directed will, at the discretion of the Chairperson, result in the meeting being called into "recess" until such time that the meeting can resume in an orderly fashion.*
- *No disturbance or willful interruption of any Board of Directors meeting shall be permitted. Persistence by an individual or group shall be grounds for the Chairperson to terminate the privilege of addressing the meeting.*

ITEM REFERENCE

Members of the public will be given an opportunity to address the Board either before or during the Board’s consideration of each item of business to be discussed at regular or special meetings.

- *Speakers will identify themselves and will direct their comments to the Board.*
- *Each speaker will be allowed five (5) minutes to address the Board.*
- *In case of numerous requests to address the same item, the Board may select representatives to speak on each side of the item.*

A. CALL TO ORDER

B. ROLL CALL AND DECLARATION OF A QUORUM

C. AGENDA

1. Amendments/Adjustments
2. Approval of Agenda

D. PUBLIC COMMENTS

No action may be taken on off-agenda items, unless authorized by law. Comments are welcome on any agenda item.

Property and Liability Program

E. CONSENT AGENDA

1. Adopt Minutes, Board of Directors, October 11, 2022.....5
2. Approve Claims Administration Contract, Knak & Company, Inc.....9
3. Receive and File:
 - a. Audited Financial Statements as of and for the Year Ended June 30, 2022Handout
 - b. Financial Reports as December 31, 202219
 - c. Vendor Check Register, December 1, 2022-February 28, 202327
 - d. Updates to Strategic Action Plan29

F. EXECUTIVE DIRECTOR’S REPORT

1. BASIC JPA31
2. SPA JPA.....49
3. Other69

G. DISCUSSION/ACTION ITEMS

1. Review Memorandum of Liability Coverage effective July 1, 2023.....71

H. ITEMS FROM DIRECTORS

Directors representing Butte County Office of Education and Thermalito Union Elementary School District may leave the meeting as they do not participate in the workers compensation program.

ITEM

REFERENCE

Workers Compensation Program

I. EXECUTIVE DIRECTOR’S REPORT93

J. ITEMS FROM DIRECTORS

K. ADJOURNMENT

Future meetings

Executive Committee 3:30 p.m. via Zoom	Board of Directors 2:00 p.m.	
May 9, 2023	May 23, 2023	Via Zoom

** May be cancelled due to lack of agenda*

Americans with Disabilities Act

The Butte Schools Self-Funded Programs conforms to the protections and prohibitions contained in Section 202 of the Americans with Disabilities Act of 1990 and the federal rules and regulations adopted in implementation thereof. A request for disability-related modification or accommodation, in order to participate in a public meeting of the Butte Schools Self-Funded Programs, shall be made to: Christy Patterson, Executive Director, BSSP, 500 Cohasset Road, Suite 24, Chico, California 95926, 530-879-7438.