

BUTTE SCHOOLS SELF-FUNDED PROGRAMS

POLICIES & PROCEDURES MANUAL

Subject: **WITHDRAWAL**

Section: **1.7**

1. A notice to withdraw is considered a withdrawal.
2. Notice must be received by:
 - a. January 31 for an effective date of the following July 1 for property and liability coverage; and
 - b. March 31 for an effective date of the following October 1 for employee benefit programs.
3. Districts may notice withdrawal of an employee group (active employees and retirees covered by that group) without impacting other district employee groups' participation in BSSP programs.
4. A district or employee group may withdraw from a specific program without withdrawing from the remaining programs, however, a district may not remain in the fully-insured life insurance program without participation in the medical, dental and/or vision programs.
5. Rescission of a notice of withdrawal may be considered by the Board. Rescission may require an actuary study, at the sole cost of the member district, to determine any impact on premium rates prior to consideration of the rescission by the Board.